

# Binghamton University Animation Club - Constitution

---

## Preamble

The objective of this organization is to promote Animation, foreign and domestic, as a viable art form and to expose the general public to this art form.

## Article I - Definitions

- A. Name - Binghamton University Animation Club
  - i. The name of the organization shall be Binghamton University Animation Club.
  - ii. It may also be referred to as the Animation Club, Anime Club, and B.U.A.C.
- B. Purpose - The club will show animation to its general membership on a regular basis. The club will provide other services available to the general membership, which may or may not include:
  - i. A weekly newsletter.
  - ii. Affiliation with animation clubs located on other campuses.
  - iii. Trips to places of interests including but not limited to conventions and showings.
  - iv. Games and contests
  - v. Social events
- C. Executive Board - The governing body of the Binghamton University Animation Club shall contain the positions and responsibilities outlined in this constitution.
- D. General Membership - Shall be open to all undergraduates and graduate students of Binghamton University. The policy of our chartered organization is not to engage in policies or practices that serve to discriminate against or give preference to any student on the basis of their age, color, creed, differently-able status, marital status, national origin, political belief, race, religion, sex, sexual orientation or veteran status in regards to membership and participation in an organization's activities. According to the United State Court of Appeals, Seventh Circuit decision in CLS v. Walker, Universities may not force organizations to open their leadership to students who do not share in an organizations purposes, however, general membership of an organization must continue to remain open to all students and others as outlined in the constitution of the Student Association at the State University of New York at Binghamton.
- E. Anime Awards - An optional program within the club available to the general membership which provides special benefits to members who make a minimum suggested one-time donation of three dollars. The benefits may or may not include:
  - i. A laminated membership card with the design of their choosing.
  - ii. Full access to the media library including weekly rentals.
  - iii. Discounts at select stores located within the Vestal region.
  - iv. The ability to obtain points which may be redeemed for prizes.
  - v. An account on the official website.
- F. Voting Membership - Members of the General Membership who have attended at least 50% of the current academic year's meetings (or, if a Spring transfer, the current semester's meetings), or have contributed significantly to club events or activities, as

determined by the Executive Board.

- G. Restrictions - The Binghamton University Animation Club shall be bound by all local, state and federal laws. In addition it shall be bound to the SA Constitution where applicable.

## Article II - Executive Board

- A. The executive board shall consist of the following positions:
- i. President
    - a. Will oversee all events.
    - b. Will oversee all aspects of account management.
    - c. Will chair executive board meetings.
    - d. Will oversee communication and relations between Animation Club and other organizations inside and outside Binghamton University.
    - e. Will enforce this constitution and propose changes to the constitution.
    - f. Will be responsible for the physical property of the club, including but not limited to:
      1. The media library
      2. The club banner
      3. Event supplies
      4. Prizes
    - g. Will have final authority in all matters concerning, but not limited to, showings, events, publications, trips, games, and contests if and only if the Executive Board is equally divided on a decision.
    - h. Will redistribute work if an Executive Board member cannot or does not perform their duties.
    - i. Will understand the requirements of all other positions and be expected to perform them if necessary.
  - ii. Vice President
    - a. Will record and distribute minutes of Executive Board meetings.
    - b. Will assist the President with the President's duties as needed.
  - iii. Treasurer
    - a. Will abide by the SA treasurer regulations.
    - b. Will manage all business and financial matters of BUAC.
    - c. Will communicate business and financial decisions with the President.
  - iv. Publicity Chair
    - a. Will oversee promotional activities such as tabling sessions.
    - b. Will oversee production and distribution of flyers and other promotional materials.
    - c. Will oversee the writing and delivery of the weekly newsletter/meeting announcements.
  - v. Webmaster
    - a. Will be in charge of maintaining the website.
    - b. Will create content on the website pertaining to the club's needs.
    - c. Will be in charge of maintaining and updating the Awards Accounts system.

- d. Must display proficiency in web technology.
- B. Powers
  - i. The Executive Board shall be responsible for creating, setting up, and overseeing events.
  - ii. The Executive Board shall have full and final say over the organization's policies and events.
  - iii. The Executive Board shall have all powers not specifically vested in this constitution.
  - iv. The Executive Board must consist entirely of undergraduate students.

### **Article III - Elections**

- A. Term
  - i. Executive board members will serve beginning and ending with Spring commencement.
  - ii. Executive board positions may not be held by more than one person at any time.
- B. Election Procedures
  - i. Elections shall be run no earlier than the second week of April and no later than the first week of May.
    - a. The date of the elections shall be determined by the Executive Board and may not overlap any recess, holiday, or other event that would significantly affect the turn-out of the Voting Membership.
  - ii. The elections shall be run by the Elections Committee, which shall consist of all graduating members of the Executive Board. If no Executive Board members are graduating, the Voting Membership shall elect an Elections Chair. The Elections Chair is ineligible to run for an Executive Board position.
    - a. The Elections Committee/Chair shall ensure a fair election process.
  - iii. Election candidates may nominate themselves provided that their nomination is received by the Elections Committee/Chair after the elections have been announced but prior to a deadline no fewer than 3 days prior to the election.
    - a. A candidate may switch the position they are running for prior to the deadline.
    - b. A candidate may drop out of the election at any given time prior to being elected.
  - iv. All candidates must be voting members.
- C. Position Procedures
  - i. Each candidate is to prepare and recite a speech no longer than 5 minutes in duration.
  - ii. The Executive Board positions shall be elected by a vote of the Voting Membership.

### **Article IV - Meetings**

- A. The General Membership will meet every week or as determined by the Executive Board.
  - i. Notice must be given to the entire general membership at-least 24 hours before

- the meeting.
- B. Executive Board Meetings
    - i. Will be chaired by the President.
    - ii. May be called by any member of the Executive Board.
    - iii. Should be attended by all Executive Board members to the best of their ability.

## **Article V - Removals**

- A. Executive Board members may be considered for impeachment under the following conditions:
  - i. If the Executive Board member has significantly violated or ignored their Constitutional duties as defined by Article II or used their power excessively or abusively.
  - ii. A 3/4 majority of the Voting Membership, not including the party, petitions for the party's impeachment.

## **Article VI - Vacancies**

- A. Vacancies will occur under the following conditions:
  - i. If an Executive Board member is removed.
  - ii. If an Executive Board member resigns from their position.
- B. If a vacancy occurs, then an election will occur within two weeks of the vacancy, with all responsibilities of that Executive Board member reverting back to the Executive Board.
- C. If the position of President becomes vacant, the Vice President will assume the duties of the president until the special election takes place.

## **Article VII - Grievances**

- A. Any member has the right to bring a grievance to the Executive Board.
  - i. Such a grievance may be heard at the next General Membership meeting.
    - a. The General Membership will have the power to make any recommendations if necessary in response to the grievance.
- B. Any grievance against the organization or Executive Board will go the SA Rules Committee as specified by the SA Constitution and Bylaws.

## **Article VIII - Amendments**

- A. An amendment to this constitution may occur with a 2/3rds vote by both the Executive Board and the Voting Membership.

## **Article IX - Ratification**

- A. This Constitution will be ratified by 2/3rds of the Voting Membership and approved as specified by the SA Constitution and Bylaws.

## By-Laws

---

### Anime Awards Membership and Benefits

- A. Awards Membership
  - i. Awards Membership is given to any member who donates at least \$3 to the club.
  - ii. Members should be registered under their Binghamton University email address.
- B. Behavior - Anime Awards Members are not held to higher standards than the general membership; however, members may have their awards membership revoked if their actions are considered detrimental to the club or its purposes. Such actions include, but are not limited to:
  - i. Not returning items borrowed from the library.
  - ii. Being disruptive during showings/events.
  - iii. Stealing.
- C. Library Benefit
  - i. A member may borrow up to 2 items from the library at any given time.
  - ii. Items that belong to the club must be returned by the end of the semester.
  - iii. Items owned by other club members must be returned to them by a date specified by the owner.
- D. Points and the Point Shop
  - i. Awards Members will receive points for participating in the club. Points are earned, but not limited to, the following activities:
    - a. Attending meetings
    - b. Tabling in the Union
    - c. Driving club members to conventions
    - d. Baking for bake sales.
  - ii. Point values and earnings are up to the discretion of the President. Knowledge of who obtained points must be available on the website for anyone to see.
  - iii. Points may be spent in the Point Shop when it is open and items are available.
  - iv. Executive Board members may earn points but are not allowed to spend them while they serve on the Executive Board.
- E. Activity
  - i. Awards Accounts will automatically be disabled after a semester without any point activity.
  - ii. Accounts disabled solely due to inactivity may be re-enabled by a \$3 minimum suggested donation.
- F. Suspension of Benefits and Expulsion from the Awards Program
  - i. An awards member may have their benefits suspended temporarily as a warning if their behavior or actions violate the terms specified in the by-laws of the constitution.

- ii. An awards member may have their benefits revoked permanently if they have received multiple suspensions or their behavior or actions violate the terms specified in the by-laws in a manner that is considered detrimental to the club or its purposes.
- iii. A member may file a grievance against the President or Executive Board if their suspension or expulsion is seen as questionable.